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writer

# RECRUITMENT RULES

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## GOVERNMENT OF PONDICHERRY

## LIEUTENANT-GOVERNOR'S SECRETARIAT

(G. O. Ms. No. 9/LGS/2005, dated 3rd June 2005)

## NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Notification No. F5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, the Lieutenant-Governor hereby makes the following rules, regulating the method of recruitment to the Group 'C' post (Non-Ministerial Post) of "Assistant Comptroller of Household" in Raj Nivas, Pondicherry, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Government of Pondicherry, Lieutenant-Governor's Secretariat Group-C (Non-Gazetted) Post of Assistant Comptroller of Household Recruitment Rules, 2005.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the post specified in column (1) of the Schedule hereto annexed and as are in existence in Raj Nivas, Pondicherry.

3. *Number of post, its classification and scale of pay.*—The number of the said post, its classification and the scale of pay attached thereto, shall be as specified in columns (2) to (4) of the Schedule hereto annexed.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the Schedule hereto annexed.

5. *Disqualifications.*—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. *Power to relax.*—Where the Lieutenant-Governor, is of the opinion, that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Saving.*—Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time in this regard.

## SCHEDULE

**RECRUITMENT RULES FOR THE POST OF ASSISTANT COMPTROLLER OF HOUSEHOLD  
IN RAJ NIVAS, PONDICHERRY**

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|---|--|
| 1. Name of the post   | : Assistant Comptroller of Household.  |
| 2. Number of post   | : 1 (One) [2005] Subject to variation dependent on work-load.  |
| 3. Classification   | : General Central Services — Group 'C' — Non-Gazetted — Non-Ministerial.   |
| 4. Scale of pay   | : Rs. 3,050-75-3,950-80-4,590.   |
| 5. Whether selection post or non-selection post   | : Not applicable.  |
| 6. Age limit for direct recruits  | : Between 18 and 32 years (upper age limit relaxable for Government servants in accordance with the orders or instructions issued by Government provided such Government servants are working for not less than 3 years in the posts which are in the same line or allied cadres and where a relationship can be established the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).                                      |
|   | <p><i>Note :</i> The crucial date for determining the age limit in the case of recruitment through Employment Exchange is the last date by which Employment Exchange is requested to furnish nominations.</p>  |
| 7. Educational and other qualifications required for direct recruits.   | <p>(a) <b>Essential :</b></p> <ul style="list-style-type: none"> <li>(i) Bachelor's Degree from a recognised institution;</li> <li>(ii) 3 years of experience in Food and Beverage Service Operation;</li> <li>(iii) Minimum of 3 years' experience as Store in charge.</li> </ul> <p>(b) <b>Desirable :</b></p> <ul style="list-style-type: none"> <li>(i) Knowledge in Computer;</li> <li>(ii) Knowledge of Hindi language; and</li> <li>(iii) Experience in Public Relation and House-keeping.</li> </ul> |
| 8. Whether age / educational qualifications prescribed for direct recruits will apply in the case of promotees/transferees. | : Not applicable.  |
| 9. Period of probation, if any  | : Two years.   |
| 10. Method of recruitment   | : By direct recruitment.   |

11. In case of recruitment by promotion /absorption, : Not applicable.  
grades from which promotion / absorption is to  
be made.
12. If a Departmental Promotion Committee /; **Departmental Promotion Committee/Recruitment  
Recruitment Committee exists, what is its Committee for Group "C" posts consisting of:**  
composition?
- (1) Secretary to Lieutenant-Governor . . . Chairman  
(2) Private Secretary to . . . Member  
Lieutenant-Governor.
13. Circumstances in which the Union Public Service : Not applicable.  
Commission is to be consulted in making  
recruitment.

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(By order of the Lieutenant-Governor)

G. SRINIVAS,  
Private Secretary to Lieutenant-Governor.

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GOVERNMENT OF PONDICHERRY  
**LIEUTENANT-GOVERNOR'S SECRETARIAT**  
 (G. O. Ms. No. 10/LGS/2005, dated 3rd June 2005)

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Notification No. F5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, the Lieutenant-Governor hereby makes the following rules, regulating the method of recruitment to the Group 'D' post (Non-Ministerial Post) of "Waiter/Room Attendant" in Raj Nivas, Pondicherry, namely :—

1. *Short title and commencement.*— (1) These rules may be called the Government of Pondicherry, Lieutenant-Governor's Secretariat Group-D (Non-Gazetted) Post of Waiter/Room Attendant Recruitment Rules, 2005.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the post specified in column (1) of the Schedule hereto annexed and as are in existence in Raj Nivas, Pondicherry.

3. *Number of posts, its classification and scale of pay.*—The number of the said posts, its classification and the scale of pay attached thereto, shall be as specified in columns (2) to (4) of the Schedule hereto annexed.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the Schedule hereto annexed.

5. *Disqualifications.*—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts :

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. *Power to relax.*—Where the Lieutenant-Governor, is of the opinion, that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Saving.*—Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time in this regard.

#### SCHEDULE

#### RECRUITMENT RULES FOR THE POST OF WAITER/ROOM ATTENDANT IN RAJ NIVAS, PONDICHERRY

1. Name of the post	: Waiter / Room Attendant.
2. Number of posts	: 8 (Eight) [2005] Subject to variation dependent on work-load.
3. Classification	: General Central Services — Group 'D' — Non-Gazetted — Non-Ministerial.
4. Scale of pay	: Rs. 2,550-55-2,660-60-3,200.
5. Whether selection post or non-selection post	: Not applicable.
6. Age limit for direct recruits	: Between 18 and 32 years (upper age limit relaxable for Government servants in accordance with the orders or instructions issued by Government provided such Government servants are working for not less than 3 years in the posts which are in the same line or allied cadres and where a relationship can be established the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).

**Note:** The crucial date for determining the age limit in the case of recruitment through Employment Exchange is the last date by which Employment Exchange is requested to furnish nominations.

7. Educational and other qualifications required for direct recruits. **Essential :**
- (i) A Craft Certificate Course in Food and Beverage Service awarded by Directorate of Technical Education;
  - (ii) 3 years of experience in Food and Beverages in not less than 3-Star category Hotel;
  - (iii) Working knowledge in Hindi and English.
8. Whether age / educational qualifications prescribed for direct recruits will apply in the case of promotees/transferees. **Not applicable.**
9. Period of probation, if any : **Two years.**
10. Method of recruitment : **By direct recruitment.**
11. In case of recruitment by promotion / absorption, grades from which promotion / absorption is to be made. **Not applicable.**
12. If a Departmental Promotion Committee / Recruitment Committee exists, what is its composition? **Departmental Promotion Committee/Recruitment Committee for Group "D" posts consisting of:**
- (1) Secretary to Lieutenant-Governor .. Chairman
  - (2) Private Secretary to .. Member Lieutenant-Governor.
13. Circumstances in which the Union Public Service Commission is to be consulted in making recruitment. **Not applicable.**

(By order of the Lieutenant-Governor)

**G. SRINIVAS,**  
Private Secretary to Lieutenant-Governor.